

St Ignatius Church Petaling Jaya 八打灵圣依纳爵天主堂

WEDDING CHECKLISTS 结婚清单



IMPORTANT INFORMATION FOR WEDDING IN SIC 结婚指引及重要信息

1	Enrol at the Parish Office at least nine months before the wedding date 至少在婚礼日期前九个月必须在本堂办事处登记
2	Register for the Catholic Marriage Preparation Course (CMPC). This course is mandatory for marriage 报名并参加天主教婚前准备课程 (CMPC)。此课程为婚前所规定的
3	Upon completion of the CMPC, you are to arrange for the Prenuptial Inquiry (PNI) with the parish priest 天主教婚前准备课程结束后, 需与神父接洽以安排时间进行婚前调查
4	If the wedding preliminaries are to be held in another church, contact the church concerned for CMPC & PNI 如果要在其他教堂举行婚礼, 需向该教堂联络并告知有关天主教婚前准备课程及婚前调查事项
5	If you belong to SIC parish and would like to get married in another parish, inform the church concerned 本堂教友欲在其他教堂进行婚礼, 需先通知有关教堂之办事处
6	Complete PNI before completing Registration of Civil Marriage. A copy of the certificate to be given to the office 完成婚前调查后, 才到政府婚姻注册局注册; 并提交一份政府婚姻注册局证书复印本给本堂办事处。

DOCUMENTS TO SUBMIT TO PARISH OFFICE (copies) 需提交给本堂办事处的文件(复印本)

1	One recent colour photo of each individual - passport size 双方护照型近照各一张
2	Identity Card of couple getting married 双方身份证复印本各一张
3	Birth Certificates 出生证书复印本
4	Baptism Certificates (six months validity period from wedding date) 领洗证书复印本 (请提供在婚礼前六个月内最新的领洗证副本)
5	Confirmation Certificate 坚振圣事证书复印本
6	Catholic Marriage Preparation Course (CMPC) certificate 天主教婚前准备课程结业证书复印本
7	Identity Card of Witnesses (parents, sibling excluded) * 证婚人身份证复印本 (不包括父母、兄弟姐妹在内)
8	Registration of Civil Marriage * 政府婚姻注册局证书复印本
9	Prenuptial Inquiry/Dispensation (if completed in another church) * 婚前调查 / 教会的豁免 (如果在其他教堂完成婚前调查)
10	Letter by the parish of the couple not objecting to the marriage (if not from SIC) * 非本堂教友, 需附上其所属堂区神父的同意信件
* (Not required if marriage is in another parish) (如果你不是在本堂举行婚礼, 无需呈上)	

PERSON OF CONTACT IN SIC 圣依纳爵堂联络人

Organization 会组织	Contact Person 联络人	Contact Number 联络电话
1 Church Office 本堂办事处	-	03 - 7480 6927
2 CMPC 天主教婚前辅导课程	Chandra & Barbara Perumal	012 - 214 7047
3 Wedding Rehearsal 婚礼彩排	Edward Sta Maria	017 - 669 1820
4 Floral Decoration 婚礼花卉装饰	Savina Ng	012 - 618 9101
5 Commentator & Reader 领经员及读经员	Melisa Francis (contact one month in advance)	012 - 331 9620
6 Main Church Choir 歌咏团	Elizabeth Soo / Adeline Chan	017 - 597 5655 / 017 - 687 6723 canchoirhead@stignatius.archkl.org
7 Liturgy (Mandarin) 礼仪 (华文)	Linda Loh 罗恩惠	012 - 317 5370
Include: Choir, Commentator & Reader 包括: 歌咏, 领经 & 读经		

Please contact the persons above if you should require their services for your wedding.

如果你的婚礼需要他们的服务, 请向以上的各组织联络人接洽以方便安排。